

April 2019 MN ASHRAE BOG Meeting Notes		
4.02.19	7:30AM – 9:00AM	Innovent
GoTo Mtg Link:		
Meeting called by	Russ Landry @ 7:30 AM	
Note taker	Brian Jennissen	
BOG Attendees Quorum ☒ Yes ☐ No ☒ Present ☐ Not Present	☒ Russ Landry – President ☒ Adam Niederloh – Pres. Elect ☐ Eric Johansen – Secretary ☐ Aaron Stotko – Treasurer	☐ Rob Warnke – Past Pres. ☒ Brian Jennissen – BOG 1 ☒ Roxanne Cortinas – BOG 2 ☒ Jane Opoien – BOG 3
Guests/Additional Attendees	▪ Luke Rose ▪ Drew Samuels ▪ Rick Hermans ▪ Zack Main (guest)	▪ Anthony Hughes ▪ Dan Giesel (student activities) ▪ Rolf Blom ▪ Tim LaDuke

Last Month's Minutes		5 min.
Discussion	▪ None	
Motion to Approve	▪ Jane	
2nd	▪ Brian	
Result	Yea = All	Nay = 0 Abstain = 0

New Business		5 min.
Item #1		
Discussion	▪ None	
Motion to Approve	▪	
2nd	▪	
Result	Yea = All	Nay = 0 Abstain = 0
Item #2		
Discussion	▪ None	
Motion to Approve	▪	
2nd	▪	
Result	Yea = All	Nay = 0 Abstain = 0
Item #3		
Discussion	▪ None	
Motion to Approve	▪	
2nd	▪	
Result	Yea = 4	Nay = 0 Abstain = 0
Item #4		
Discussion	▪	
Motion to Approve	▪	
2nd	▪	
Result	Yea = 4	Nay = 0 Abstain = 0
President's Report – Russ Landry		10 min.
Discussion	▪ Election ballot was sent out. 33 votes (double last year's votes) CIQ = Chapter Information Questionnaire	

	Need to consider forming a CRC Actions Group to handle motions, support the delegates, nominations, etc. at the CRC.		
Action Items		Person Responsible	Deadline
Society sent out updated constitution and bylaws, don't match chapter bylaws. Based on large numbers of constituents present at the monthly meetings, MN chapter does not function this way. Should we make amendments? We need to review proposed changes before the kick-off meeting this fall. Russ will send this to the board for review.			
Russ is planning for the installation-of-officers lunch meeting on May 14th. Will schedule this prior to next board meeting. Location likely to be Cooper's Pub in St. Louis Park.			
Russ will create a Google spreadsheet to keep track of those going and when they're going so that people can carpool to the CRC in Milwaukee.			
Russ will follow up with Vin re: scholarships and how the chapter is moving forward into the next year with the committee rolling into Student Activities.			

Pres. Elec's Report – Adam Niederloh			5 min
Discussion	- Working on preparing for CRC, serving as esteemed delegate. - Drew Samuels is interested in serving as the Region VI YEA Chair - Will work on some motions for the CRC. - No Energy Expo Committee or House Committee in the society CIQ...needs to get these accounted for in the chapter CIQ. - Beth is pushing for a committee focusing on resiliency. - Possible motion to reconcile the RP donor list with the membership list. - Will look at list of workshops available, will try to have at least one person attend each workshop.		
Action Items		Person Responsible	Deadline

Secretary's Report – Eric Johansen			5 min
Discussion			
Action Items		Person Responsible	Deadline

Treasurer's Report – Aaron Stotko			10 min
Discussion			
Action Items		Person Responsible	Deadline
None		-	-

Past Pres.'s Report – Rob Warnke			5 min
Discussion			
Action Items		Person Responsible	Deadline

Committee Reports			30 min
Note			

Chapter Technology Transfer (CTT)	Leighton Deer & Roxanne Cortinas
- Leighton is fielding questions re: technology awards - Deadline for CRC design award submissions has been pushed to the week before the CRC. - Jane will send a reminder in the email blast. - For next year, Leighton will continue to handle the technology awards and Roxanne will handle the DLs	
Education Seminar/Committee	Amanda Kilbane & Scott Thomas
- Speakers are lined up, info will be sent in the email blast - Look into a dinner with the DL speaker the night before the event - April 23rd	
Electronic Communications	Jane Opoien
Needs to find someone to take over the committee duties for next year. Russ will volunteer as a last resort.	
Energy Expo	Javiar Navar & Eric Johansen
Finance	Duane Rothstein
Golf	Mike Piper & Greg Giergielewicz
Star Chapter page has been recently updated.	
Government Affairs	Rick Hermans
- Visited the capitol multiple times. - Rick will not be GA chair next year. - A senate committee is attempting to change the rules on building code adoption. Stops changes to the residential building code, third time this proposal is coming from the legislature. It passed the senate committee and is being passed to the finance committee. - ASCE will have their board meeting to discuss the proposed modifications this month, we'll know more after the April meetings. Beth will meet again with the ASCE board members in June.	
Volunteer Activities	Lauren Sweeney
- Lauren is pursuing a Homebuilding Volunteer Opportunity with Habitat for Humanity as this opportunity is most similar to the Hearts and Hammers Event. - Lauren has follow-up calls scheduled with 2 people at Habitat today and expect this to move forward quickly. This would allow us to begin advertising by mid-April. - Lauren expects this build to take place sometime between Saturday, June 8th and Saturday, June 15th. This may occur on a weekday. We are working with Habitat to obtain a Saturday date. Though that is not yet guaranteed. I expect to have a firm answer on this by next week. - Major attendance challenge anticipated if the date is a weekday. Strongly preferable to have a Saturday event.	
Historian	Evan Abrahamson
Need to find a new committee chair for next year because Evan moved.	
House	Mike Lind/Tyler Lux
Membership Promotion	Javier Navar, William Maurer
Northern Lights Section	Josh Lunske
Programs	Rob Warnke
Refrigeration Seminar/Committee	Rolf Bloom & John Collins
- Any suggestions for speakers next year, please contact Rolf. - Doug Reindel at U of Wisconsin is a potential future speaker.	

▪ Chuck Algood ▪ Steve Kujak (La Crosse Chapter) ▪ Jim Kelce	
Research Promotion (RP)	Tim LaDuke
▪ Will have some help next year with RP from Jacob at his office. ▪ Will send out a list of names to the board so that phone calls can be made for donation reminders. ▪ Duane has secured a donation from Daikin.	
Rochester Section	Jess Boardman
▪	
Roster	Mike Morris
▪	
Scholarship/Awards	Vin Gupta
▪	
Student Activities	Luke Rose Co-Chairs: Jane Opoien & George Youngvorst
▪ April 18th is student Activities night at Top Golf in Brooklyn Center: MNSU-Mankato, UMN-TC, and board of governors/committee chairs. ▪ Peter Potvin Scholarship presented to student during the meeting. ▪ 5:30-6:30 p.m. conference room reserved for meeting, 6:30-8:30 p.m. golf and social time. ▪ MNSU-Mankato's zoo event has been rescheduled multiple times. ▪ Considering meeting with the new head of Mechanical Engineering at the U of M – Twin Cities.	
Sustainability & Resiliency Committee	Lauren Sweeney & Beth Tomlinson
▪	
Young Engineers in ASHRAE (YEA)	Brian Jennissen & Reece Peterson & Drew Samuels
▪ 5/14/2019 Tate Hall Tour at U of M – Twin Cities	
▪ 2 registrants so far, more reminder emails will be sent in April and May to the YEA group ▪ Brian and Reece are looking to hand the baton to new co-chairs ▪ Drew is looking to move on to YEA RVC. ▪ Potential new YEA co-chairs should attend CRC training.	

Old Business / Other Discussion Items			5 min
Discussion	▪ None		
Action Items		Person Responsible	Deadline
▪ None			

Closing Remarks			5 min
Discussion	▪ None		
Next Meeting			
Date	Time	Location	
5/7/19	7:30 – 9:00	Innovent	

Meeting Adjournment			
Motion to Adjourn	▪ Brian		
2nd	▪ Jane		
Result	Yea = All	Nay = 0	Abstain = 0
Meeting Adjourned by	Russ		